

Points to note

1. The applicant should fill the application forms herself in Japanese.
2. The name on the application form must match the name on the applicant's passport.
3. Health certificate must have been completed by a doctor within the past three months.
4. The completed application documents and fees cannot be returned under any circumstances.
5. If the original documents are not in Japanese or English, a Japanese or English translation should be sent along with the originals.

Address to which application should be sent

Kwassui Women's University International Student Exchange Center
1-50 Higashiyamate-machi
Nagasaki city, Nagasaki 850-8515
TEL: +81-95-820-6024

Enquiries intersec@kwassui.ac.jp

Application Procedures *Applicant's responsibility

	Spring semester	Fall semester	Schedule
1	*November 30	*June 30	Deadline for application materials to arrive at Kwassui
2	December 20	July 20	Decision by Kwassui regarding admission
3	Late December	Late July	Application by Kwassui to the Regional Immigration Bureau for Certificate of Eligibility
4	*End of January	*End of August	Housing fees to be sent to Kwassui
5	End of January to early February	End of August to early September	Issue of Certificate of Eligibility by the Regional Immigration Bureau
6	Early February	Early September	Kwassui will send the Certificate of Eligibility issued by the Regional Immigration Bureau and official notification of admission to Kwassui to the applicant.
7	*Early March	*Middle of September	Application for University student Visa at Japanese Embassy or Consular Office in the applicant's own country
8	*Middle of March	*Middle of September	Notification to Kwassui of details of arrival: date, time, place, and flight number
9	*End of March to early April	*End of September	Arrival in Japan

Nankoryo Hall of Residence 楠光寮

- Room availability: For 160 people
Single or twin arrangement
- Transportation: Between Nankoryo and the Higashiyamate campus by shuttle bus(free)
- Curfew time: 10 p.m.
- Meals: Breakfast and dinner; also lunch at weekends and on public holidays
* Meals are not provided during long vacations
Summer Vacation : from around August 10 to late September
Winter Vacation : from late December to early January
* No refunds can be made for meals that students choose to miss.
* Students do not have the option of self-catering.
- Individual room facilities: desk, chair, bookshelf, desk lamp, intercom, bed, locker, closet(wardrobe)
* Students should provide their own bedding (futon, blanket, sheets, pillow etc.)
- Shared room facilities: refrigerator, air-conditioning/heating unit, drying rack, Wi-Fi
- Public facilities: piano practice rooms, sewing and ironing room, library, dining hall, common rooms, Tatami (Japanese style) room, lounge, laundry and drying facilities, Japanese style bath, showers, air-conditioning, elevator
- Pay facilities: electric usage fee for own room, very simple cooking facilities, clothes dryer, shower, copy machine

Students can move out of the dormitory only at the end of the academic year, unless special permission is given by the International Student Exchange Center.

【Dormitory Fees for Spring Semester】

Fees		
Dormitory Entrance Fee	45,000 Yen	
Room Fee	145,000 Yen/single	95,000 Yen/twin
Living expenses (Meals and shared utilities)	151,000 Yen	
Total	341,000 Yen/single	291,000 Yen/twin

【Dormitory Fees for Fall Semester】

Fees		
Dormitory Entrance Fee	45,000 Yen	
Room Fee	145,000 Yen/single	95,000 Yen/twin
Living expenses (Meals and shared utilities)	178,000 Yen	
Total	368,000 Yen/single	318,000 Yen/twin

*The prices quoted above are for 2016 and can be expected to rise in 2017.

*Students staying for one year must apply for one semester at a time.